

# UPPER CLUTHA HOSPICE TRUST

## CHAIRMAN'S REPORT 2014-15 FINANCIAL YEAR

It is my pleasure to report on behalf of the Trustees on the Trust's second year of operations to March 31, 2015.

### Background

The Upper Clutha Hospice Trust was the brain-child of Bev & Ray Rudkin of Wanaka, who recognised the need for a palliative care facility in the Upper Clutha. After discussions with interested parties, a concept for an Upper Clutha palliative care unit was developed, and the Trust was formed and registered in mid 2013, to progress the concept. The Trust commenced operations on June 4, 2013 with the opening of the Hospice Shop in Ballantyne Road Wanaka.

The Trust's hospice concept involves the development of a palliative care suite in the Aged Care facility, to be known as Aspiring Enliven, to be built in 2015-16 at the Aspiring Lifestyle Retirement Village in Wanaka.

The construction schedule for Aspiring Enliven has provided the Trust with the time to develop a strong financial base to underpin the Hospice. The Trust's first two years of operations have concentrated on finalising the details of the palliative care suite to be built in the Aspiring Village's Aged Care facility, and building up the Trust's financial reserves.

### Overview of the Years Activities

In the year to March 31 2015 the Trustees have focussed on the following activities:

- Agreeing the layout and fit-out of the Trust's palliative care suite to be incorporated in the Aspiring Enliven facility, with the facility's developers. The palliative suite will comprise the following;
  - A family room with direct access from the facility's parking area.  
The family room will include kitchen and sitting areas, with recliner chairs to enable patients' family to overnight in the suite.
  - Two patient rooms, each with an en-suite bathroom, and each connected to the family room. The Trust will only use one of the patient rooms initially, but the developers of the Enliven facility have agreed for the second room to be available for use when demand necessitates
  - A private garden and patio area outside the palliative suite for use by families visiting patients
- Negotiation of agreements with the developers and operators of the Aspiring Enliven facility for:
  - Provision of the palliative care suite premises to the Trust by the Aspiring Enliven development partnership
  - Provision of support services for the palliative care suite, including nursing, catering, laundry etc, by Presbyterian Support Otago, the future operators of the Aspiring Enliven facility
- Strengthening the Trust's business systems including:
  - Use of the IRD's payroll system
  - Moving the Trust's financial system onto the Xero on-line accounting system with support from Findlay & Co, Wanaka

- Growing the retail operations of the Trust’s Hospice Shop, including:
  - Appointment of a paid Manager for the Shop
  - Briefings from time to time for the volunteer team who staff the Shop
  - Operating a temporary “pop-up” shop in vacant premises in Brownston Street made available to the Trust rent -free by the owner.
  - Acquiring a van for stock pickup and delivery.
- Working with the Otago Community Hospice to jointly run the annual Hospice Collection Day in Wanaka in May, with the proceeds shared between the two organisations
- Publicising the Trust’s proposals to the Upper Clutha community and seeking financial support from various community organisations.
- Organising or supporting various fundraising activities of benefit to the Trust in the Upper Clutha community, including:
  - Fund raising functions on Melbourne Cup Day (at the Lake Bar, and Ena Leckie’s bridge afternoon)
  - A fundraising “An afternoon with Jo Seagar”, the well known cook and Hospice NZ Ambassador, which included the launch of her latest baking cookbook
  - Collaboration with Jen Anderson (Xmas Fairy) in staging a Xmas Grotto in the Pop-up Shop
  - A Quiz night staged by the Wanaka Districts Club
  - Collaboration with Lucy Lucas of Wanaka shop “Escape Clothing” to host a Trelise Cooper fashion show in September 2015

### **Our Current Situation**

- The Upper Clutha community has embraced the Trust’s proposals enthusiastically and the community’s support has greatly exceeded the Trustees expectations
- The Trust has benefitted from many very generous donations from individuals and businesses in the Upper Clutha, including:
  - The Trust is the beneficiary of a grant from an anonymous donor that will cover the expected capital contribution required to secure the palliative care suite in the Aspiring Enliven facility. A first instalment of this grant was paid to the Trust in the 2014-15 year, and further instalments will be paid as construction advances.
  - Grants from the Wanaka A&P Show Committee have been received towards the fit out costs for the palliative care suite.
- The Hospice shop is trading successfully and has developed a good cash flow for the Trust.
- As at March 31, 2015 the Trust had financial reserves as follows:
 

○ Retained surplus from Hospice Shop trading and unspecified donations	\$264,393
○ Specific donations received	<u>\$125,000</u>
○ <b>Net Financial Reserves</b>	<b>\$389,393</b>

## Financial Statements

The Trusts Annual Financial Statements for the year ending March 31, 2015 are attached to this report. Given the straightforward nature of the transactions involved, the Trustees have decided not to have the statements audited or formally reviewed this year.

In summary the financial statements show for the year to March 31, 2015:

- Income from the Hospice Shop           \$ 115,189
- Donations & other income               \$ 165,386
- Expenses                                   \$ 36,470
- **Surplus for the year**                   **\$ 244,105**
  
- Surplus from previous year           \$145,288
  
- **Net Assets at 31 March 2015 \$389,393**

## Donations & Support

The Trustees wish to acknowledge the following larger donations and support received during the reporting year:

- The anonymous donor who has supported the Trust so generously with a grant that will cover the expected capital contribution required to secure the palliative care suite in the Aspiring Enliven facility
- Ted Lloyd and the E M M Haynes Charitable Trust for the donation which enabled us to purchase the Hospice van (an after March 31, 2015 transaction)
- Wanaka A & P Show for selecting the Trust to be one of the beneficiaries of the 2014 and 2015 Wanaka Shows
- Tony Horder for providing legal advice to the Trust
- Lake Bar & Mediaworks for the Melbourne Cup fundraiser
- Mrs Ena Leckie for the Melbourne Cup bridge afternoon fundraiser
- Jo Seagar and her team for the book launch fundraiser
- Jen Anderson (Xmas Fairy) re the Xmas Grotto fundraiser
- Wyndham Resort and Mitre 10 for sponsorship of the Xmas Grotto
- John & Amanda Cushen for providing peonies for pre-Xmas sale at the shop
- Mr Martin Dippie for making the Pop-up Shop premises available free of charge.

In addition to the above larger donations and support, the Trustees wish to thank the many individuals, organisations and businesses that have made financial, product or services donations to the Trust during the year. Your donations materially assisted the Trust and gave us confidence that this is a project that enjoys strong community support.

## Acknowledgements

The Trustees wish to warmly acknowledge the support of the following during the 2014 financial year:

- Bev & Ray Rudkin for making it all happen through their enthusiasm, ideas, drive and hard work
- The developers of the Aspiring Retirement Village, particularly Dee & Peter Gordon and Aaron Armstrong, for seeing merit in the Trust's proposals and making a palliative care suite at the proposed Aspiring Enliven Complex possible
- Gillian Bremner, CEO of Presbyterian Support Otago and her team for supporting the inclusion of the hospice palliative suite in the proposed Aspiring Enliven Complex

- The Upper Clutha community for embracing the Hospice project and supporting it in so many ways
- Yeverly McCarthy for making the Hospice Shop premises and storage units available to the Trust at nominal cost
- Ray Rudkin, Neville Dippie, Ray Hay and Roy Tempero for being the fix-it men supporting the operations of the Hospice Shop
- The team of Hospice Shop volunteers for their wonderful work supporting the Shop and making it run so well, with particular mention of Bev Rudkin our Shop Director, Megan Read our Shop Manager and Pamela McGeorge the roster and shift coordinator.
- All those who have donated to and patronised the Hospice Shop
- The teams at Radio Wanaka, the Wanaka Sun and the local ODT and Southland Times reporters for always being willing to help with publicity
- The team at Print-it who have generously supported our printing needs

In addition to the above, I wish to particularly thank my fellow Trustees and Committee members for their unstinting work for the Trust, and for their support. In particular I wish to acknowledge and thank our Secretary/Treasurer Margaret Hay for all her work on the Trust's behalf.

**Russell McGeorge**  
**Chairman**  
**Wanaka, August 2015**

## **DIRECTORY**

### **Trustees and Committee 2014-15**

Russell McGeorge	Chairman & Trustee
Margaret Hay	Secretary & Trustee
Barb Bayliss	
Neville Dippie	Trustee
Debi Lawry	
Bev Rudkin	Hospice Shop Director
Ray Rudkin	Trustee
Penny Wilson	
Megan Read	Hospice Shop Manager