

UPPER CLUTHA HOSPICE TRUST BOARD

CHAIRMAN'S REPORT 2018-19 FINANCIAL YEAR

It is my pleasure to report on behalf of the Trustees on the Trust's SIXTH year of operations to March 31, 2019.

Background

The Upper Clutha Hospice Trust was the brain-child of Bev & Ray Rudkin of Wanaka, who recognised the need for a palliative care facility in the Upper Clutha. After discussions with interested parties, a concept for an Upper Clutha palliative care unit was developed. The Trust was formed and registered in mid 2013, to progress the concept. The Trust commenced operations on June 4, 2013 with the opening of its first Hospice Shop in Ballantyne Road, Wanaka. The Shop was subsequently moved to Brownston St in the Wanaka CBD. A Warehouse to support the Brownston Rd Shop, and an associated Warehouse Shop were established in Gordon Road in September 2017.

The Trust's Palliative Care Suite in Wanaka's Aspiring Enliven Care Centre, known as the Stina Mooyman Palliative Care Suite to recognise our major donor, was formally opened by Jacqui Dean MP, on September 30, 2016. The first patient was admitted to the Suite on October 5, 2016.

The Trust IS registered and incorporated, under the Charities Act 1957, in April 2018. This established the Trust as a legal entity in its own right, and reduced the obligations on the Trustees.

The Trust is an independent local community trust. It is not part of Hospice New Zealand or the Otago Community Hospice (OCH), although we work closely with and donate to the OCH.

All funds raised by the Trust are used for the benefit of the local community.

The Stina Mooyman Palliative Care Suite

Thanks to the magnificent support of the Trust by the Upper Clutha Community, and the exceptional generosity of our major donor Stina Mooyman, the Trust owns the Palliative Care Suite and its fittings at the Aspiring Enliven Care Centre (AECC). This Suite consists of one Patient Room and an adjoining Family Room. The Family Room includes a small kitchen, a double bed/sofa and easy chairs to facilitate family members staying overnight.

The Trust holds an option to acquire an existing second Patient Room connecting to the Family Room, when the AECC completes Phase 2 of the AECC's development, anticipated to be in late 2019. The Trust has accumulated funds to acquire the second Patient Room when it is deemed necessary.

The Suite is managed and serviced by Presbyterian Support Otago, through their staff at the AECC. This includes admission processing, nursing care, catering, laundry etc. The Trust occasionally funds additional nursing care at patient end-of-life, if additional personal nursing care is desirable. Patients in the Suite are under the medical care of their Wanaka GP with input from Otago Community Hospice if necessary.

Over the 2018-19 financial year the occupancy of the Suite has varied widely depending on the numbers of patients with terminal illnesses in the Upper Clutha and the choices that they make relative to being cared for in our Suite, or in their own homes. In addition to end-of-life palliative care we have also been able to provide respite care to give patients' carers a break for a couple of weeks. This is an important facet of the use of the Suite.

During the 2018-19 financial year, some 10 patients were cared for in the Suite.

For further information on the Suite and admission procedures please refer to our website at www.uppercluthahospicetrust.org

The Hospice Shops and Warehouse

The Upper Clutha Hospice Trust's Shop on Brownston St traded very well during the financial year, thanks to support by the local community and visitors, and the skill and enthusiasm of Manager Jill Milward and her team of volunteers. The volume and quality of stock donated to the Shop has been exceptional, and enables the Shop to offer quality used goods to our customers.

The Brownston Rd Shop is supported by our Warehouse on Gordon Rd, where out-of-season stock is stored, and all donated stock is sorted, prepared and priced for sale. Since late 2017, we have also operated a Warehouse Shop to complement our Brownston Rd Shop. A number of customers like the more cramped "second hand shop" atmosphere of the Warehouse in preference to our elegant shop, and Warehouse Shop sales have become a significant part of our total retail sales. Our on-line trading activities are also based at our Warehouse.

Our Retail Manager Jill Milward skilfully manages both shops and the warehousing operation, with support from our volunteer team and several paid part-time staff at both the Brownston Rd Shop and the Warehouse. On behalf of the Trustees I record our sincere thanks to Jill and her staff of Mandy, Amanda, Barb and Carolyn

The Shops were the Trust's major source of operating funds in the 2018-19 financial year, and their turnover was up 34% on the previous year.

The operations of our Shop and Warehouse are very dependent on the teams of volunteers who support these facilities. These include:

- The large team of ladies who staff the roster to work in the Shop
- The team of ladies who staff the Warehouse, sorting and pricing donated stock
- The "Honey-Runners" team who transport donated stock from the Shop to the Warehouse for sorting and pricing, and return stock ready for sale back to the Shop
- The team of supporters who look after many tasks that support our activities, such as checking donated electrical items before sale, making/repairing jewellery, doing maintenance, pickups and deliveries etc.

On behalf of the Trustees and Management I record our sincere thanks to the wonderful volunteer teams. We could not function without your support and work.

Fundraising Activities

The Trust recognises that there are a number of charitable organisations seeking support from the Upper Clutha Community, and now that the Trust is well established, we have scaled back our fundraising efforts. During the 2017-18 financial year the Trust undertook or was a beneficiary of the following fundraising activities:

- Organised a Xmas fete, held at the Wanaka Bowling Club, who kindly provided their premises to us free of charge
- Were the beneficiary of the Pro-Am golf tournament organised by the Wanaka Golf Club Professional Allan Rose and his wife Maree
- Were the beneficiary of the Hirepool Golf Tournament organised by the Wanaka Golf Club

Trust Support to the Community

The Trust has now developed sufficient financial resources to be able to provide support to those with terminal illnesses who wish to remain resident in community, rather than be patients in the Palliative Care Suite. We started this support in the 2017-18 financial year and it has continued in the 2018-19 financial year.

In the subject financial year we have provided:

- A donation of \$30,000 in mid 2018 to the Otago Community Hospice as a contribution towards their costs in serving those with terminal illnesses in the upper Clutha. A similar donation of \$35,000 is being made in 2019
- Financial support for additional nursing care to patients in our Suite in the last days of life, if deemed desirable
- Financial support to patients both in our Suite and those remaining at home, in their last weeks of life to cover their GP expenses, if they have exhausted the government funding for GP services.
- Funding a portable oxygen set for the Aspiring Enliven Care Centre
- Sponsorship for an additional half-time District Nurse in Dunstan Hospital's Wanaka District Nursing team, who will specialise in providing palliative care for terminal patients remaining in their own homes. When not required for palliative care work, this nurse will be available to complement the general District Nursing Team. Our sponsorship includes a vehicle, laptop, cellphone etc. This sponsorship was offered and accepted at the end of the 2018-19 financial year, and the appointee commenced her duties in June 2019.

Governance

The founding Trustees are all still active in the affairs of the Trust, and Management Committee members Anne McKenzie and Ross Parry were appointed Trustees in May 2018.

During the financial year our Secretary/Treasurer Margaret Hay indicated a wish to relinquish the Treasurer's role. Margaret has been our Secretary/Treasurer since the Trust's formation in 2013, and as the Trust has grown, Margaret's Treasurer's workload has also grown significantly. She has provided magnificent support as Treasurer and on behalf of the other Trustees I wish to record our appreciation and thanks to Margaret for a job very well done. Margaret continues as our Secretary.

The Trust was fortunate to find that Tania Delahunty a recent new Wanaka resident and shop volunteer, is an Accountant, and was interested in taking up the Treasurer's role. Tania and Margaret had a handover period completing the 2018-19 financial year, and Tania took up the full role from April 1 2019. We are very fortunate to have someone with her qualifications and experience join our team.

Financial Reporting

The full Annual Financial Statements for the Upper Clutha Hospice Trust Board, for the year ending March 31, 2019 are available on our website at www.uppercluthahospicetrust.org or on request to our Secretary. As a registered charity, the Trust makes annual reporting of both services provided and financial results, to the Charities Service and this reporting may be viewed on the Charities Service website at www.register.charities.govt by entering our registration number CC49439.

Although not required to do so under current reporting regulations, the Trustees elect to have the Trust's Financial Statements reviewed by Deloitte. The Review Reports provided to the Trustees are available on request to our Secretary.

In summary, the Trust's financial reporting as at March 31, 2019 is as follows, with the 2017-18 reporting included for comparison:

Financial Performance	2019⁽¹⁾	2018⁽¹⁾
• Income from Shop & Warehouse	\$ 388,157 ⁽²⁾	\$ 289,290
• Donations & other income	\$ 73,630	\$ 94,580
• Expenses	<u>\$ 269,996⁽³⁾</u>	<u>\$ 225,896⁽²⁾</u>
• Gross Surplus for the year	\$191,791	\$157,973
• Non-operating Expense	<u>\$ 30,000⁽⁴⁾</u>	<u>\$ nil</u>
• Net Surplus for the Year	\$161,791	\$157,973

Financial Position		
• Bank	\$429,140	\$287,334
• Current & Fixed Assets	\$936,519	\$929,595
• Liabilities	<u>\$ 12,240</u>	<u>\$ 25,301</u>
• Net Assets	\$1,353,419	\$1,191,629

Notes

- (1) Financial statements reviewed by Deloitte, Dunedin, with an unqualified opinion provided
- (2) The increase in Shop & Warehouse income in the 2019 year results from a full year operating the Warehouse Shop in addition to the main Brownston Rd Shop, and a general improvement in trading performance
- (3) The increasing expenses result from more paid staff to support the increased level of trading activity
- (4) This item is a donation from the Trust to the Otago Community Hospice as a contribution towards the OCH's costs in servicing the Upper Clutha Community

Donations & Support

The Trustees wish to acknowledge the following larger donations and support received during the reporting year:

- Peter Marshall for the Corbridge Viking Ball Auction proceeds
- Stina Mooyman for a donation towards the Trust's operating costs
- EMM Haynes Charitable Trust
- Aspiring Retirement Village Residents several fundraising events through 2018-2019
- Funeral donations from the family & friends of patients who used the Stina Mooyman Suite, including patients:
- Aspiring Law Trust – multiple donations
- Jenny & Peter Barratt
- Wanaka Bowling Club for financial donation and the use of their premises for the Trust's Xmas Fete
- Wanaka Golf Club
- Highlands Events- Lake McKay Cycling
- Ramada Resort

In addition to the above larger donations and support, the Trustees wish to thank the many individuals, organisations and businesses that have made financial, product or services donations to the Trust during the year. Your donations materially assisted the Trust and gave us confidence that this is a project that enjoys strong community support.

Acknowledgements

The Trustees wish to warmly acknowledge the support of the following during the 2018-19 financial year:

- The Upper Clutha community for embracing the Hospice project and supporting it in so many ways
- Mr Martin Dippie and Mr Jim Cooper our landlords at the Shop and Warehouse respectively, for their support of the Trust.
- The teams of Hospice Shop and Warehouse volunteers for their wonderful work supporting the Shop and making it run so well.
- Aspiring Enliven Care Centre Manager Jacqui Boylen and her staff for the wonderful care that they provide to patients in the Trust's Stina Mooyman Palliative Care Suite
- All those who have donated to, and patronised the Trust's Shops
- The teams at Radio Wanaka, the Wanaka App, the Wanaka Sun and the local ODT reporters, for always being willing to help with publicity
- The team at Print-it who have generously supported our printing needs
- Tony Horder for providing legal assistance to the Trust
- Margaret Hay who retired from the Treasurer's role effective March 31, 2019 after being the Trust's Treasurer from its formation in 2013
- Anne McKenzie and Bev Rudkin for their work for the Xmas Fete including baking over 50 Christmas Cakes

In addition to the above, I wish to particularly thank my fellow Trustees and Committee members for their unstinting work for the Trust, and for their support.

Russell McGeorge
Chairman
Wanaka, September 2019

DIRECTORY

Trustees and Management Committee 2018-19

Russell McGeorge	Chairman & Trustee
Margaret Hay	Secretary/Treasurer & Trustee
Neville Dippie	Trustee
Ann McKenzie	Trustee - <i>from May 2018</i>
Ross Parry	Trustee - <i>from May 2018</i>
Bev Rudkin	Fundraising Events Director
Ray Rudkin	Trustee
Jill Milward	Retail Manager <i>from April 2018</i>
Tracey Morrow	Warehouse Manager <i>until September 2018</i>