

UPPER CLUTHA HOSPICE TRUST BOARD

CHAIRMAN'S REPORT 2020-21 FINANCIAL YEAR

It is my pleasure to report on behalf of the Trustees on the Trust's EIGHTH year of operations to March 31, 2021.

Background

The Upper Clutha Hospice Trust was the brain-child of Bev & Ray Rudkin of Wanaka, who recognised the need for a palliative care facility in the Upper Clutha. The Trust was formed and registered in mid 2013, and the Trust commenced operations on June 4, 2013.

The Trust's Palliative Care Suite in Wanaka's Aspiring Enliven Care Centre, known as the Stina Mooyman Palliative & Respite Care Suite to recognise our major donor, was formally opened by Jacqui Dean MP, on September 30, 2016. The first patient was admitted to the Suite on October 5, 2016.

The Trust is a registered charity and is incorporated, under the Charities Act 1957.

The Trust is an independent local community trust. It is not part of Hospice New Zealand or the Otago Community Hospice (OCH), although we work closely with and donate to the OCH. Funds raised by the Trust are used for the benefit of the local community.

Bev & Ray Rudkin moved from Wanaka to Christchurch for family reasons in mid 2020, at which time Ray resigned as a Trustee and Bev & Ray were designated as the Trust's Founders by the Trust's Management committee.

The Stina Mooyman Palliative Care Suite

Thanks to the magnificent support of the Trust by the Upper Clutha Community, and the exceptional generosity of our major donor Stina Mooyman, the Trust owns the Palliative Care Suite and its fittings at the Aspiring Enliven Care Centre (AECC). This Suite consists of one Patient Room and an adjoining Family Room. The Family Room includes a small kitchen, a double bed/sofa and easy chairs to facilitate family members staying overnight.

The Trust holds an option to acquire an existing second Patient Room connecting to the Family Room. The Trust has accumulated funds to acquire the second Patient Room when/if it is deemed necessary.

The Suite is managed and serviced by Presbyterian Support Otago, through their staff at the AECC. This includes admission processing, nursing care, catering, laundry etc. The Trust occasionally funds additional nursing care at patient end-of-life, if such additional personal nursing care is desirable. Patients in the Suite are under the medical care of their Wanaka GP with input from Otago Community Hospice if necessary.

Over the 2020-21 financial year the occupancy of the Suite has been significantly less than in previous years, with an average occupancy of 32% (vs 72% last year) This reduced occupancy resulted from the Covid-19 lockdowns (when the Suite was little used), the numbers of patients with terminal illnesses in the Upper Clutha and the choices that they make relative to being cared for in our Suite, or in their own homes.

For further information on the Suite and admission procedures please refer to our website at www.uppercluthahospicetrust.org

The Hospice Shops and Warehouse

The Upper Clutha Hospice Trust's Shops traded at a similar level to last year, thanks to support by the local community and visitors, and the skill and enthusiasm of Manager Jill Milward and her team of volunteers. The volume and quality of stock donated to the Shop has been exceptional, and enables the Shop to offer quality used goods to our customers.

In mid 2020, Martin Dippie, the landlord of our CBD Shop, gave us notice of his wish to develop the property for other use. Martin has been very supportive of our Trust and its operations, for which we are most grateful. We were fortunate to find new premises at the top of Brownston St. and the CBD Shop was relocated to the new premises at the end of January 2021. This involved significant setup costs, and was a major logistics exercise. The relocation was achieved very smoothly, and our trading in the new premises has continued to be strong. My thanks to all involved in this move. The rental of the new premises is however significantly increased over that at the old location.

The CBD Shop is supported by our Warehouse on Gordon Rd, where out-of-season stock is stored, and all donated stock is sorted, prepared and priced for sale. We operate the Warehouse as a second shop for those customers who prefer a more basic type of shopping experience, and sales at the Warehouse are make a significant contribution to our total sales revenues.

Our Retail Manager Jill Milward skilfully manages both shops and the warehousing operation, with support from our volunteer team and several paid part-time staff at both the Brownston Rd Shop and the Warehouse. On behalf of the Trustees I record our sincere thanks to Jill and her staff. Thanks also to Trustee Ross Parry, our Retail Director, who guides the Shop and warehouse operations for the Trust.

The shops continued as the Trust's major source of operating funds in the 2020-21 financial year. Their turnover was essentially the same as the previous year (up less than 1%), and normal operating costs were also similar to those of last year. However, the significant one-off expenses associated with the relocation of the CBD Shop, meant that the gross end-of-year surplus was down some 18% on the previous year.

The operations of our Shop and Warehouse are very dependent on the teams of volunteers who support these facilities. These include:

- The large team of ladies who staff the roster to work in the Shop
- The team of ladies who staff the Warehouse, sorting and pricing donated stock
- The team of supporters who look after many tasks that support our activities, such as checking donated electrical items before sale, making/repairing jewellery, doing maintenance, pickups and deliveries etc.

On behalf of the Trustees and Management I record our sincere thanks to the wonderful volunteer teams. We could not function without your support and work.

Fundraising Activities

The Trust recognises that there are several charitable organisations seeking support from the Upper Clutha Community, and now that the Trust is well established, we have scaled back our fundraising efforts. During the 2020-21 financial year, the Trust undertook or was a beneficiary of the following fundraising activities:

- Organised a Xmas fete, held at the Wanaka Bowling Club, who kindly provided their premises to us free of charge
- The Trust was the beneficiary of several fundraising events at the Aspiring Lifestyle Retirement Village.

Trust Support to Terminal Patients in the Community

The Trust has now developed sufficient financial resources to be able to provide support to those with terminal illnesses who wish to remain resident in community, rather than be patients in our Palliative Care Suite. We started this support in the 2017-18 financial year and it is now an on-going part of our support for terminal patients.

In the subject financial year we have provided:

- A donation of \$35,000 to the Otago Community Hospice as a contribution towards their costs in serving those with terminal illnesses in the upper Clutha.
- Financial support for additional nursing care to patients in our Suite in the last days of life, if deemed desirable
- Financial support to patients both in our Suite, and those remaining at home, to cover their GP expenses, if they have exhausted the government funding for GP services.
- Sponsorship for a half-time District Nurse in Dunstan Hospital's Wanaka District Nursing team, who specialises in providing palliative care for terminal patients remaining in their own homes. When not required for palliative care work, this nurse is available to complement the general District Nursing Team. Our sponsorship includes a vehicle, laptop, cellphone etc. This sponsorship amounted to some \$60,000 in 2020-21. The Trustees wish to record their thanks to Kath Bond who is in this role, and quickly made it an additional valuable support service to the community.

Governance

Ray Rudkin retired as a trustee on moving to Christchurch in the middle of the year, and Bev Rudkin retired from our Management Committee at the same time. The Management Committee held a farewell function for Bev & Ray at Edgewater that was well attended by volunteers, staff and supporters of the Trust. The Management Committee have designated Bev & Ray as the Founders of the Trust to record their efforts in getting the Trust established.

Mid-year, Trustee Margaret Hay stood down as Secretary, having filled this role since the Trust's inception (and having also been Treasurer for the first six years). Margaret has had medical challenges over the last year or so, and she and her husband Ray intend to move back to Dunedin in 2021. The Management Committee is most appreciative of the years of service that Margaret has provided to the Trust, and for the backup support that her husband Ray has provided. Sue McRobbie, one of our Shop volunteers has taken up the Secretary role from Margaret and a very smooth transition has been achieved.

Over recent years the Trustees have formed the opinion that the Trust's original Deed was inadequate in terms of its objectives and administrative procedures for the future operations of the Trust. The Trustees took legal advice on amending the Trust Deed, and in the 2020-21 financial year have implemented the procedures of Part 4 of the Charitable Trust Act 1957, under which the Trust is registered, to apply to the Attorney General to amend the Trust's Deed. Public notices were given, and a public meeting was held to approve the Trustee's proposed amendments. The Attorney General approved the amendments on April 1 2021, and the documentation of the amendments and their approval has been filed with the Christchurch High Court as file "CIV-2021-412-000020 Upper Clutha Hospice Trust" and is open to public inspection free of charge.

In summary, the amendments extend the purpose of the Trust to reflect its current activities, provide flexibility in the future to add additional support services to the terminally ill in the Upper Clutha, and update the Trust's administrative procedures.

Financial Reporting

The full Annual Financial Statements for the Upper Clutha Hospice Trust Board, for the year ending March 31, 2021 are available on our website at www.uppercluthahospicetrust.org or on request to our Secretary. As a registered charity, the Trust makes annual reporting of both services provided and financial results, to the Charities Service and this reporting may be viewed on the Charities Service website at www.register.charities.govt by entering our registration number CC49439.

Although not required to do so under current reporting regulations, the Trustees elect to have the Trust's Financial Statements reviewed by Deloitte.

In summary, the Trust's financial reporting as at March 31, 2021 is as follows, with the 2019-20 reporting included for comparison:

	2021 ⁽¹⁾	2020 ⁽¹⁾
Financial Performance		
• Income from Shop & Warehouse	\$397,177	\$394,024
• Donations & other income	\$ 76,942	\$ 61,797
• Expenses	<u>\$299,267</u>	<u>\$243,739</u>
• Gross Surplus for the year	\$174,852	\$212,082
• Non-operating Expense	\$ 95,277 ⁽²⁾	\$ 94,982 ⁽²⁾
• Net Surplus for the Year	\$ 79,575	\$117,100
Financial Position		
• Bank	\$ 41,950	\$171,918
• Current & Fixed Assets	\$1,526,478	\$1,297,903
• Liabilities	\$ 18,333	(698)
• Net Assets	\$1,550,094	\$1,470,519

Notes

- (1) Financial statements reviewed by Deloitte, Dunedin, with an unqualified opinion provided
- (2) This item comprises:
- A donation of \$35,000 (\$35,000 last year) from the Trust to the Otago Community Hospice as a contribution towards the OCH's costs in servicing the Upper Clutha Community, plus
 - Sponsorship of \$60,277 (\$59,982 last year) by the Trust to Dunstan Hospital for a part-time District Nurse specialising in palliative care (including a car and support hardware)

Donations & Support

The Trustees wish to acknowledge the following larger donations and support received during the reporting year:

- PB & SL Ryan
- Ardmore Properties Ltd
- Stina Mooyman for a donation towards the Trust's operating costs and support for the amendment of our Trust Deed
- EMM Haynes Charitable Trust
- The individuals and trades organisations that supported our move to the new Brownston St Shop – particularly Bill McAtamney, and Wanaka Electrical

- Aspiring Law for regular donations from their Trust and for pro bono support associated with the amendment of our Trust Deed
- Aspiring Retirement Village Residents
- Estate of M Malone
- Wanaka Bowling Club for the use of their premises for the Trust's Xmas Fete
- Highlands Events- Lake McKay Cycling

In addition to the above larger donations and support, the Trustees wish to thank the many individuals, organisations and businesses that have made financial, product or services donations to the Trust during the year. Your donations materially assisted the Trust and gave us confidence that this is a project that enjoys strong community support.

Acknowledgements

The Trustees wish to warmly acknowledge the support of the following during the 2020-21 financial year:

- The Upper Clutha community for embracing the Hospice project and supporting it in so many ways
- Mr Martin Dippie our landlord at the original Brownston St Shop, for his on-going support of the Trust, particularly during the Covid 19 lockdowns
- The teams of Hospice Shop and Warehouse volunteers for their wonderful work supporting the Shop and making it run so well.
- Aspiring Enliven Care Centre Manager Madeleine Esdaile and her staff, for the wonderful care that they provide to patients in the Trust's Stina Mooyman Palliative Care Suite
- All those who have donated to, and patronised the Trust's Shops
- The teams at Radio Wanaka, and the Wanaka App for always being willing to help with publicity
- The team at Print-it who have generously supported our printing needs
- Anne McKenzie and her extensive team who organised and staffed the Xmas Fete, including baking a large number of Xmas cakes

In addition to the above, I wish to particularly thank my fellow Trustees and Committee members for their unstinting work for the Trust, and for their support.

Russell McGeorge

Chairman

Wanaka, August, 2021

DIRECTORY

Trustees and Management Committee 2020-21

Russell McGeorge	Chairman & Trustee
Margaret Hay	Trustee & Secretary <i>-until September, 2020</i>
Sue McRobbie	Secretary <i>- from September 2020</i>
Nicola McDonald	Treasurer
Neville Dippie	Trustee
Jean Johnstone	Committee member
Ann McKenzie	Trustee
Ross Parry	Trustee & Retail Director
Gail Patrick	Committee member

Bev Rudkin
Ray Rudkin

Fundraising Events Director- *until July 2020*
Trustee - *until July 2020*

Jill Milward

Retail Manager